Date: ------.2022

**WELCOME LETTER**

# *REF No. : KSD-YV/P--// CRN: YV---* Plot No. ----

**------Clients Details--------**

Dear **Mr/s**,--------

Greetings!

It is indeed a great pleasure to welcome you in our Yash Vihar Family. We are honoured to take this opportunity to introduce ourselves at a starting point of our long-term relationship with you in our Project “Yash Vihar” situated at *Sector 5, Pataudi, Gurugram, Haryana- 122503.*

We are glad to inform you that we have received your Application Form for **Plot No.---(in words), having area: --- sq. mtr.(in words ) / ----- sq. yds, (in words)** in**Yash Vihar**, Sector-5, Pataudi, Haryana.

Also we would like to share your details along with this letter which has been provided by you. In case if there is any discrepancy or mismatch in the details attached in **Annexure – A**, we request you to please provide / revert the correct details within 10 days from the date of receiving this letter to enable us to have a better communication with you.

Request you to please send us back the attached acknowledgement sheet along with all the correct details and incomplete documents, not submitted earlier, if any. In case of no response or receipt of the said acknowledgement sheet from you within stipulated period of 10 days then, we will presume that the information provided in the sheet is correct and authentic.

For any query, you can reach our **customer care [support@yashvihar.com]** at our office.

We are looking forward to serve you with the best of our services.

**Warm regards,**

**For KSD Buildtech Private Limited**

(Authorised Signatory)

**Booking Details – Annexure A**

|  |  |  |  |
| --- | --- | --- | --- |
| **Verification Details of Customer Details** | | | |
| **S. No.** | **Particulars** | **Details** | **Remarks** |
|  | CRN | YV- |  |
|  | Project Name | Yash Vihar |  |
|  | Date of Booking | --.--.2022 |  |
|  | \*First Applicant Name | **Mr/Mrs. -------** |  |
|  | Co-Applicant (if any) | N/A |  |
|  | Area | ------ sq. mtr/------sq. Yds. |  |
|  | Payment Plan | DLP |  |
|  | \*Mobile No. | ----------------- |  |
|  | \*Email address | ---------@gmail.com |  |
|  | \*ID Proof (PAN Card mandatory) | --------------------- |  |
|  | \*Address Proof (Aadhar Card) | ----------------------- |  |
|  | \*Booking Form received (YES/NO) | Yes |  |

\**Indicates mandatory field.*

Please do send this acknowledgement letter back to us duly signed by All Applicant(s) along with the incomplete documents and details, duly SELF ATTESTED BY ALL THE APPLICANTS.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of First Applicant Signature of Co- Applicant

Date: -----.---.2022